

Safety Coordinator

JOB TYPE | Permanent, Full-Time, Year-Round

LOCATION | Blackfalds, Alberta

DIVISION | Manufacturing Facility

CLOSING DATE | As soon as possible

Position Summary

This is not a compliance-check role.

Safety at Eagle Builders is about holding the standard – every time – while earning the trust to influence it.

We're looking for someone who is confident and direct, but just as important, someone who can build relationships across the floor. This role requires more than identifying problems; it requires the ability to connect with people, gain buy-in, and drive real behaviour change.

You won't be successful in this role by standing on the outside. You'll succeed in being present, respected, and working alongside crews to make safety practical, understood, and consistently followed.

What you will do

- Build strong, day-to-day relationships with crews, supervisors, and sub-trades
- Be present on the floor – observing, engaging and coaching in real time
- Address unsafe acts directly, while working with individuals to reinforce expectations
- Conduct site inspections and proactively identify hazards before they escalate
- Lead safety meetings, orientations, and training that are practical and engaging
- Investigate incidents and near misses, focusing on prevention and learning
- Monitor compliance across crews and sub-trades, ensuring standards are understood and followed
- Track and report safety data, ensuring follow-through on all corrective actions

What we are looking for

- **Relationship builder** – earns trust and credibility with crews at all levels
- **Confident and approachable** – able to step in when needed, without creating resistance
- **Influential communicator** – can gain buy-in and drive behaviour change, not just enforce rules
- **Present and engaged** – spends time on the floor, not just behind a desk
- **Observant and proactive** – identifies risks early and acts before issues escalate
- **Action-oriented** – follows issues through to resolution
- **Detail focused** – understands how small gaps can lead to bigger incidents

Requirements

- Applicants successful in the interview process will be asked to complete a pre-employment assessment as part of the final hiring process
- Valid Class 5 driver's license and reliable transportation
- Available to work Monday – Friday 11:00am – 9pm
- Minimum 40 hours per week, must be flexible, willing to work overtime and the occasional Saturday
- Valid Standard First Aid & CPR
- Knowledge of Provincial OH&S, WHMIS, WCB and related legislation
- Experience in writing reports and policies for health and safety
- Familiar with Microsoft Office
- Physically fit with the ability to perform physically demanding work for extended periods
- Strong English communication skills (verbal and written)
- Outstanding critical thinking skills
- Able to work in a fast-paced environment with attention to detail

Assets

- NCSO designation or a desire to achieve
- General construction knowledge or background
- Experience working in a manufacturing facility or construction environment
- WHMIS 2015 Training the Trainer certification
- Understanding of SiteDocs or related safety software

What Eagle Builders Offers

- Competitive wages based on experience, with regular evaluations
- 6% vacation pay, health coverage, and wellness support
- Sundays off and a culture that values time with family
- Clothing program, meal program, fuel discounts, and employee events

- Clear training roadmaps and opportunities for growth

This role isn't about standing on the sidelines – it's about earning respect on the floor and using to drive real change.



To view our careers page, scan the QR code.

Note: *We appreciate all applications; however, only candidates selected for pre-screen will be contacted.*